

New [Policy 2170](#), Career and Technical Education

In reviewing WSSDA's September Alert and the policies required by federal law, we found that a required policy regarding Career and Technical Education plans was missing. Other school districts have adopted this policy and legal counsel recommends adoption as well. The federal requirement is as follows: A state board-created or designated agency shall create a CTE plan. It must include, among other things: descriptions of any activities and programs, the professional development opportunities to be provided and how they will promote integration of rigorous academic standards, efforts to improve recruitment and retention, efforts to facilitate baccalaureate degree programs for students, and how the academic and technical skills of students will be improved. A CTE plan must be created in consultation with: CTE teachers, faculty, administrators, and counselors; eligible recipients; charter school authorizers or organizers; parents and students; higher education institutions; community members; representatives of special populations; business representatives; and labor organization representatives. New Procedure 2170P, Career and Technical Education is still under review.

New [Policy 3235](#) and [Procedure 3235P](#), Protection of Student Personal Information

In reviewing WSSDA's September Alert and the policies required by federal law, we found that a required policy regarding protection of student personal information was missing. Other school districts have adopted this policy and legal counsel recommends adoption as well. The federal requirement is as follows: A district must develop policies that include parents' rights to: (1) consent before students are required to submit to a protected information survey if the survey is funded in whole or in part by a program of the Department; (2) receive notice and an opportunity to opt a student out of any other protected information survey (regardless of funding), certain physical exams, and activities involving collection, disclosure, or use of personal information collected from students for marketing or to sell or otherwise distribute the information to others; and (3) inspect upon request and before administration or use of protected information surveys of students and surveys created by a third party, instruments used to collect personal information from students for marketing, sales, or other distribution purposes, and instructional material used as part of the educational curriculum. A district must directly notify parents of these policies at least annually at the start of each school year and after any substantive changes.

New [Policy 3515](#) and [Procedure 3515P](#), Student Incentives

Legal counsel and the accounting director are recommending adoption of this new policy and procedure to align with current practice. Back in 2011, the State Auditor issued guidance that allows districts to provide de minimis student incentives for academic achievement, positive behavior, etc., but requires that the district have a policy in place first. We already provide these types of incentives but do not currently have an adopted policy.